

PERSONAL REFERENCE INTERVIEW FORM

Calling the Reference...

Name of Prospective Adopter (Applicant):

Name of Tibbie applied for:

Reference Name:

Phone:

Relationship to Applicant:

Begin the conversation by identifying yourself and the purpose of the call. Use this script:

Hi, my name is [your name]. I am the [region name] regional coordinator for Tibetan Spaniel Rescue. Your [enter relationship], [name of applicant], has applied to adopt a Tibetan Spaniel from us and gave your name as a personal reference. Do you have time to answer a few questions?

Note: If they don't have time, make an appointment to call back.

Questions...

1. First, do you have dogs of your own?

Use this script:

The rest of the questions are about [applicant name]. Just answer based on what you know to be true about [him/her/them] to the best of your knowledge. If you don't know, that's okay.

2. What kind of dog parents do you think [applicant name] would be?

3. What do they know about training a dog?

- 4. Would they get veterinary care when needed and follow the vet's instructions?**

- 5. [Ask this question only if there are children in the house or if children visit.] How do the children get along with dogs or other pets?**

- 6. [Ask this question only if there are any other animals in the home.] Are their pets well cared for?**

- 7. Have you ever had any concerns about the well-being of their pets?**

- 8. This is the most important question. Would you leave your pets with them?**